

WILLOWS UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Regular Meeting – September 1, 2011

Regular Session 7:00 p.m.

Willows City Council Chambers

201 N. Lassen Street, Willows, CA 95988

AGENDA

1. OPEN SESSION – CALL TO ORDER

- 1.1 Roll Call
- 1.2 Welcome to Visitors
- 1.3 Flag Salute

2. AGENDA/MINUTES

- 2.1 Approve Minutes for the Regular Meeting of August 4, 2011.
- 2.2 Approve Agenda for September 1, 2011.

3. PUBLIC COMMENTS

4. REPORTS

- 4.1 Employee Associations (WUTA & CSEA)
- 4.2 Principals
- 4.3 Director of Business Services
- 4.4 Director of Categorical Programs & Testing Information
- 4.5 Director of Transportation/Facilities Operations
- 4.6 Superintendent
- 4.7 Governing Board Members

5. CONSENT CALENDAR

A. GENERAL

- 1. Accept \$200.00 donation from Susan Boyd to go to Murdock Elementary School for classroom supplies.

B. EDUCATIONAL SERVICES

- 1. Approve Interdistrict requests for Students #11-12-27 through #11-12-30 to attend school in the WUSD for the 2011/12 school year.
- 2. Approve Interdistrict requests for Students #11-12-56 through #11-12-60 to attend school in another district for the 2011/12 school year.
- 3. Approve Butte College concurrent enrollment for WHS students.
- 4. Approve the WHS FFA Member Calendar for the 2011/12 school year.

C. HUMAN RESOURCES

- 1. Accept letter of resignation from Melody Bettencourt, WHS Cafeteria Cook, effective August 8, 2011.
- 2. Accept letter of resignation from Ashley Beck, MES Cafeteria Helper I, effective August 3, 2011.
- 3. Ratify employment of Mark Perkins as the WHS Woodshop Teacher, for the 2011/12 school year.
- 4. Ratify employment of Lillian Martinez as a temporary, part-time, WHS Life Science Teacher, for the 2011/12 school year.
- 5. Ratify employment of Jessamin Proctor as a WHS English Teacher, for the 2011/12 school year.
- 6. Ratify transfer of Nekki Bateman from a 3.9 hr. WIS Secretary I to the 4.0 hr. District Account Clerk (Accounts Payable), effective September 6, 2011.
- 7. Ratify employment of Sherry Brott as the 3.9 hr. WHS Library Media Specialist, effective August 15, 2011.
- 8. Ratify employment of Debra Guzman as the 3.9 hr. MES Clerical Aide II, effective August 15, 2011.
- 9. Ratify employment of Sarah MacDonald as the 3.5 hr. MES Cafeteria Helper I, effective August 15, 2011.
- 10. Ratify employment of Evelyn Niehues as the 3.9 hr. MES Library Media Specialist, effective August 15, 2011.
- 11. Ratify employment of Erin Taylor as the 3.9 hr. MES/WIS Account Clerk, effective August 16, 2011.

12. Ratify employment of Maria Briones as Instructional Aide II at WIS, pending fingerprint clearance.
13. Ratify employment of Bao Chang as Cafeteria Helper II at WHS, effective August 29, 2011.
14. Ratify employment of the following WHS Fall Coaches:

Varsity Football ó Volunteer	B. J. Boyd
Swimming ó (non-paid)	Tater Parham
Cross Country ó (non paid)	Evone LaCombe
15. Ratify employment of the following positions at WHS:

Concession Managers	Teresa Niehues & Melody Bettencourt
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16. Approve employment of the following extra duty assignments at WHS:

Young Farmers Advisor	Alex Xanthus
FFA Advisor	Amanda Samons
Yearbook (co-advisors)	Marge Ansel & Jessica Adhin
ASB Activities Co-Directors	Jessamin Proctor & Terri Moore

Saturday School

Maria Herrera
Jessamin Proctor
Tiphonie Lopez
Lauren Albert
Shawn Lessenger

Detention

Paul DiGrande
Amy Steele-Stemple
Maria Herrera
Marge Ansel
Tom Bryant
Jessamin Proctor
Teresa Woods

17. Approve employment of the following for extra duty assignments at WIS for the 2011/12 school year:

Intervention Teachers

Dianna Abold
Cathy Fleming
Karen Furtado
Mark Huntley
Dacia Lackey
Bill Shively
Christine Stewart
Mike Buckley

Lunch Detention

Joyce Ksander
Pam Steward

Intramural Coaches

Mike Fleming
Inette Howard
Sondra Landberg

Breakfast/Noon Duty Aides

John Bazan
April Darby
Laura McClain
Jocabeth Nava
Samantha Taylor

Other

Noontime Activity ó Mark Huntley/Joyce Ksander
ISS ó Sondra Landberg
ASB Activities Director ó Dianna Abold
Yearbook Advisor ó Dianna Abold
Ind. Study Coordinator ó Dianna Abold

18. Ratify employment of the following assignments at Murdock:

Yard Duty/Crossing Guard

Barbara Breuss
Delbert Mauzey
Samantha Taylor

Stacy Imhoff
Terry Mokler
Laurin Tutsch

Laura Owens

D. BUSINESS SERVICES

1. Approve budget revisions.
2. Approve warrants from 8/3/11 through 8/24/11.
3. Approve ASB Quarterly and Annual Reports ó WHS.

6. DISCUSSION/ACTION CALENDAR

A. GENERAL

1. **(Information)** Second Reading of the following additions/deletions/changes to Board Policies per CSBA's Policy Guidesheet Recommendations:

BP 5113.1	Chronic Absence and Truancy
BP 5118	Open Enrollment Act Transfers
BP 5141.3	Health Examinations
BP 5141.31	Immunizations
BP 6011	Academic Standards

(COMPLETE POLICIES ARE AVAILABLE FOR REVIEW AT THE DISTRICT OFFICE)

B. EDUCATIONAL SERVICES

1. (Action) Approve School Bus Routes for the 2011/12 school year.
2. (Action) Approve the revised bell schedule for MES for the 2011/12 school year.

PUBLIC HEARING: A Public Hearing will be held at this time to allow for public input regarding the Sufficiency of Textbooks and Instructional Materials, pursuant to the requirements of Education Code 6011 (Pupil Textbook and Instructional Materials Incentive Account).

3. (Action) Approve Resolution No. 2011-12-01, Sufficiency of Instructional Materials 2011-12. (Annual Requirement)

C. HUMAN RESOURCES

1. (Action) Approve employment of Kathryn Parsons, Grace Lozano-Trujillo, and Kim Welsh as Certificated Personnel for the 2011/12 school year.
2. (Action) Approve WUTA & CSEA Salary Settlement Public Disclosure Form.
3. (Action) Approve Tentative Agreement between WUSD and WUTA (completion of bargaining for the 2010/2011 school year).
4. (Action) Approve Tentative Agreement between WUSD and WUTA for 2011/2012 and 2012/2013.
5. (Action) Approve WUSD Certificated Teachers Salary Schedule for 2011/12.
6. (Action) Approve Tentative Agreement between WUSD and CSEA Chapter #119 for a new three-year agreement: 2011/2012, 2012/2013, and 2013/2014.
7. (Action) Approve Classified Salary Schedule for 2011/2012.

D. BUSINESS SERVICES

1. (Action) Approve Resolution No. 2011-12-02, Adoption of the øGannø Limit. (Annual Requirement)
2. (Action) Approve Unaudited Actuals Financial Report for the Fiscal Year 2010/11.
3. (Action) Approve Implementation of Associated Student Body (ASB) Indirect Fee.
4. (Action) Approve 2011/12 K-3 Class Size Reduction Program Operations Application. (Annual Requirement)
5. (Action) Approve Resolution No. 2011-12-03, Restore Budgetary Flexibility Needed as a Result of AB 114.
6. (Possible Action) Fiscal and Program Sustainability Plan (formerly known as the Cut List).

7. **ANNOUNCEMENTS**

- 7.1 The next Regular Board Meeting will be held on Thursday, October 13, 2011, at 7:00 p.m. at the Willows Civic Center.

8. **CLOSED SESSION**

- 8.1 Pursuant to Government Code §54957.6: Conference with Labor Negotiator ø Agency negotiator: Mort Geivett. Employee Organization: WUTA/CSEA, Non-represented: Management and Confidential.
- 8.2 Pursuant to Government Code §54956.9(a): Conference with Legal Counsel: Existing Litigation (3 cases) Tim Crews v. Willows USD, et.al, Case No. 09CV00697 and Case No. 10CV00860 ; and Muyassar Al-Rifai, on behalf of her children, v. Willows USD, et. al, Case No. 2:10-CV-02526-MCE-CMK
- 8.3 Pursuant to Government Code §54957: Evaluation of Performance of a Public Employee: Superintendent ø Contract.

9. **ADJOURNMENT**

Meeting facilities are accessible to persons with disabilities. By request alternative agenda document formats are available to persons with disabilities. To arrange an alternative agenda document format or to arrange aid or services to modify or accommodate persons with a disability to participate in a public meeting, please provide a written request to:

The Willows Unified School District Office at least three (3) working days prior to any public meeting.